

TO: BioE Executive Committee

FR: Sanjay Kumar, Chair, and Shuvo Roy, Co-Chair

The next BioE Executive Committee Meeting is scheduled on **Monday, February 4, 2013 10:00 to 12:00** in Byers Hall room BH102G, Mission Bay Campus. #

Inform SarahJane Taylor or Kristin Olson if you're not able to attend or will call in

Agenda-

- UCB and UCSF Deans meeting Kumar, Roy
- 2012-13 Admissions Committee: follow up, stats, discussion Kurhanewicz
- Transfer Admit: Sylvia Natividad, discussion pending application materials Vote
- Visit Day Prep: Program, Activities BEAST
- 2014 Conference/Retreat date/venue proposal BEAST
- Amend Dissertation Lab / Mentor Commitment Form, follow up Roy
- Bylaws proposal, discussion Nagarajan
- Minutes
 - November, December, January Roy, VoteApproved minutes will be on line, plus prior agenda <http://bioegrad.berkeley.edu/administration/exec>
- Other
- **Dates to Save:**
Visit Dates Feb 25, 26 and March 4, 5 (Monday UCSF, Tuesday Berkeley)
May 10 UCB & UCSF 1st Year Poser sessions & Year End Reception, GHall Atrium 4:00-5:00
October 4-6, 2013 BioE Annual Conference/Retreat Granlibakken, north Lake Tahoe

• **Future Meetings:**

<u>UCSF (10:00-12:00)</u>	<u>UCB (10:00-12:00)</u>
	March 11
April 1	May 6
June 3	July 1
August 5	Sept 9
Oct 21	Nov 4
Dec 2	January 6

Trailing

- Discussion, Policy on admission of new graduate group faculty Kumar
Faculty Applications Vote (pending outcome of membership discussion)
- Faculty Applications: Shawn Douglas Complete ready for Vote pending outcome of membership discussion
 - William Seeley, Complete ready for Vote pending outcome of membership discussion
- Follow up, Graduate Group Membership Discussion
- UCB Admissions Proposal pending receipt
- 2013-2014 Purposed Stipend increase \$31000 pending NSF increase, Vote