

TO: JGGB Executive Committee

FR: Sanjay Kumar, Chair, and Shuvo Roy, Co-Chair

The next JGGB Executive Committee Meeting is scheduled on **Monday, January 7, 2014 10:00 to 12:00** Stanley Hall UCB, room 421 the call in number is 1-866-740-1260 access code 5194865

Inform SarahJane Taylor if you're not able to attend or will call in

Agenda-

- Welcome & Introduce, Interim UCB Head Graduate Advisor, Ian Holmes, Kumar
UCB Student Services Advisor, Kristin Olson, Follow up, Administrative Support discussion
New BEAST Prez, Joanna Rys, Aditya Kohli
- UCB Admissions Proposal Kumar
- 2012-13 Admissions Committee: discussion, Stats applications received Herr, Kurhanewicz
Beast Admission Training
- Transfer Admit Di Yang (pending Lydia Sohn letter) Discussion, Vote
- BEAST Officer Training recap BEAST
- Visit Day Prep: Peer Advisor, speakers, tour guides, drivers, activities... BEAST
- Increase Program Visibility Sophie Wong
- Amend Dissertation Lab / Mentor Commitment Form Roy
- Bylaws proposal, discussion Nagarajan
- Minutes
 - November, December Roy, VoteApproved minutes will be on line, plus prior agenda <http://bioegrad.berkeley.edu/administration/exec>
- Other
- **Dates to Save:**
January 17, 2013 Admission Committee Meeting, UCB
Visit Dates Feb 25, 26 and March 4, 5 (Monday UCSF, Tuesday Berkeley)
May 10 UCB & UCSF 1st Year Poser sessions & Year End Reception
October 4-6, 2013 JGGB Annual Conference/Retreat Granlibakken, north Lake Tahoe

Future Meetings:

<u>UCSF (10:00-12:00)</u>	<u>UCB (10:00-12:00)</u>
Feb 4	March 11
April 1	May 6
June 3	July 1
August 5	Sept 9
Oct 21	Nov 4
Dec 2	January 6

Trailing

- Discussion, Policy on admission of new graduate group faculty Kumar
Faculty Applications Vote (pending outcome of membership discussion)
- Faculty Applications: Shawn Douglas Complete ready for Vote pending outcome of membership discussion
- William Seeley, , pending application materials
- Follow up, Graduate Group Membership Discussion
- 2013-2014 Purposed Stipend increase \$31000 pending NSF increase, Vote
- UCB and UCSF Deans meet with JGGB Co-Chairs scheduled in January Kumar, Roy